

A Condominium Management Co., Inc.

P.O. Box 81561

Rochester, Michigan 48308

Phone (248) 650-8983 • Fax (248) 453-5771 • www.ACondoMgt.com



ACH Authorization Form:

Worried you will forget to pay your Association Dues?

Looking for a quick and easy way to process your Association Dues?

Then look no further - we proudly provide automatic electronic Association Dues Assessment Payment!

Preauthorized Electronic Assessment Payment Services Authorization Card (please print and return)

Association Name:	Unit Address:
Name(s) Last:	First:
Name(s) Last:	First:
Daytime Phone Number:	Effective Start Month: <i>(All withdrawals will be on the first business day of the month.)</i>
Routing Number:	Bank Account Number: Savings or Checking?

I (we) herby authorize A Condominium Management Co., Inc., hereinafter referred to as AGENT, as agent for the ASSOCIATION named above, to initiate debit entries from my (our) checking/savings account to the ASSOCIATION'S depository bank, as payment of fees owed to the ASSOCIATION.

This authority is granted in accordance with the terms and conditions of the AGENTS Preauthorized Electronic Assessment Payment Service Agreement & Disclosure Statement (appears below), receipt of which I hereby acknowledge. This authority is to remain in full force and effect until AGENT has received written notification from me (or either of us) of its termination, in such means as to afford AGENT a reasonable opportunity to act on it.

Signature Required

Date

Authorization must be received 5 days prior to processing prior to the effective date to start Preauthorized Electronic Assessment Payment the following month, **along with a copy of a voided check.**

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

Preauthorized Electronic Assessment Payment Service Agreement & Disclosure

Preauthorized charges to your account will be processed, when due, for all amounts periodically due to your ASSOCIATION. Payments so collected will be deposited to the checking/savings account of your ASSOCIATION, and maintained within the ASSOCIATION'S depository bank.

There may be changes to the assessment amounts and/or due dates in accordance with the ASSOCIATION'S governing documents and applicable statutes including notification requirements of the ACH (Automated Clearing House) rules.

We reserve the right to make changes in the agreement at any time. We may cancel Preauthorized Electronic Assessment Payments at any time without cause, and you can terminate this agreement at any time by giving sufficient written notice. Please note that it is the responsibility of the account holder to cancel ACH withdrawals upon sale of unit.

To Enroll: **ATTACH A COPY OF A VOIDED CHECK WITH THIS FORM AND MAIL TO:**

A Condominium Management Co., Inc.

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